1476163 G6516 lowa Premium, LLC

Iowa OSHA

150 Des Moines Street Des Moines, IA 50309 Phone: (515) 242-5870 Fax: (515) 281-7995 www.iowaosha.gov

osha@iwd.iowa.gov

# Citation and Notification of Penalty

To:

Iowa Premium, LLC and its successors 3337 L Ave Tama, IA 52339 Inspection Number: Case File Number:

1476163 20915

CSHO:

G6516

Inspection Date(s):

05/21/2020-05/21/2020

Issuance Date:

08/12/2020

Inspection Site:

3337 L Ave Tama, IA 52339

This Citation and Notification of Penalty (Citation) alleges violations of the Iowa Occupational Safety and Health Act and proposes penalties. Fifteen working days after you receive this Citation, the allegations and proposed penalties will become final unless you reach a settlement agreement with Iowa OSHA or contest the Citation. After 15 working days have passed, there will be no further chance to challenge these allegations and penalties.

Each violation described in this Citation is alleged to have occurred on or about the days the inspection was made unless another date is noted.

**Contest.** You may contest in writing all or part of the Citation. You may file a notice of contest yourself or hire an attorney to help you at your own expense.

**Notice to employees.** A copy of the Citation must be posted immediately in a prominent place near the location where each violation occurred. If posting near the site of each violation is not feasible, the Citation must be posted where it will be easily seen by all affected employees. The Citation must remain posted until the violation is corrected or for 3 working days, whichever is longer.

**Payment.** In the absence of a contest or settlement agreement, the penalties must be paid within 15 working days. Make your check or money order payable to "lowa OSHA" and note the inspection number on it. Iowa OSHA does not agree to any restriction, condition, or endorsement put on any check or money order, and will cash the check or money order as if the restriction, condition or endorsement does not exist.

Working days. Working days are Monday through Friday excluding State and Federal holidays.

**Hazard correction.** In the absence of a contest or settlement agreement, each violation must be corrected by the date set in the Citation. You are required to provide documentation of abatement to your employees and to Iowa OSHA. The enclosed form and booklet will help you with this process.

**Employee right to contest.** An employee or employee representative may contest an abatement date set in the Citation. The contest must be mailed to Iowa OSHA within 15 working days of the employer's receipt of this Citation.

Whistleblower protection. An employer may not retaliate against an employee for cooperating with an OSHA inspector, filing an OSHA complaint, or exercising other rights under the OSHA law. An employee may file a complaint within 30 days after retaliation occurred.

**Guide to Iowa OSHA Citations.** *The Guide to Iowa OSHA Citations* covers topics related to this Citation in more detail. Please review it carefully.

**Informal conference.** You may request an informal conference or meeting to discuss any part of this Citation. Frequently, citations are settled at informal conferences. Call the number above right away if you wish to schedule an informal conference because after 15 working days an informal settlement agreement is not possible. If you schedule an informal conference you must complete the form on page 3 and post it where affected employees can see it.

# NOTICE OF INFORMAL CONFERENCE

An informal conference has been scheduled with Iowa OSHA to discuss the citation(s) issued on 08/12/2020. Employees and/or representatives of employees have a right to attend an informal conference.

Employer: Check and complete one of the following <sup>*</sup>	
The informal conference will be held at lowa OSHA,	
The informal conference will be held at Iowa OSHA: 150 Des Moines Street Des Moines, IA 50309 on at	
The informal conference will be held by phone. To participate call:	*)

\*This must be completed and posted by the employer *only* if an informal conference is scheduled.

#### **IOWA OSHA**

Inspection Number: 1476163

Inspection Date:

05/21/2020-05/21/2020

Issuance Date:

08/12/2020

## Citation and Notification of Penalty

Company Name: Iowa Premium, LLC

Inspection Site: 3337 L Ave Tama, IA 52339

Citation 1 Item 1 Type of Violation: Other-than-Serious

IAC 875 - Chapter 4

1904.29(b)(1): A Log of all recordable work-related injuries and illnesses (OSHA Form 300 or equivalent) was not completed in the detail as required by the regulation:

(a) 3337 L Ave Tama, IA - The employer's 2020 OSHA 300 log did not contain the following information: a description of the injury/illness for cases 16 and 17; and the object/substance that directly injured or made the person ill for cases 3, 6, 7, 8, 9,10, 15, 17, 18. This condition may result in the employer not identifying injury/illness trends and was noted on or about 5/22/2020.

Date by Which Violation Must Be Abated: Proposed Penalty:

September 08, 2020 \$957.00

Other-than-Serious

<u>Citation 1 Item 2</u> Type of Violation:

IAC 875 - Chapter 4

1904.40(a): The employer did not provide an authorized government representative copies of requested records kept under Part 1904 within four (4) business hours:

(a) 3337 L Ave Tama, Iowa - The employer did not provide OSHA 300 logs within four hours. The OSHA logs were requested in person at 10:40 am on 5/21/2020 and the email response from the employer at 4:27 pm on 5/21/2020 did not contain the requested records. A second request was made by email at 12:39 pm on 5/22/2020 and the OSHA logs were provided at 12:47 pm on 5/22/2020.

Date by Which Violation Must Be Abated:
Proposed Penalty:

Corrected During Inspection

\$957.00

Russell Perry

Iowa OSHA Administrator

#### Iowa OSHA

150 Des Moines Street Des Moines, IA 50309 Phone: (515) 242-5870

Fax: (515) 281-7995 www.iowaosha.gov osha@iwd.iowa.gov

## PENALTY SUMMARY

Company Name: Iowa Premium, LLC

Inspection Site: 3337 L Ave Tama, IA 52339

**Issuance Date**: 08/12/2020

Penalty Summary of Inspection Number: 1476163

Citation 1 Item 1, Other-than-Serious Citation 1 Item 2, Other-than-Serious

\$957.00 \$957.00

\$1,914.00

## TOTAL PENALTIES:

Make check or money order payable to "IOWA OSHA." Please indicate the inspection number and DBA, if company name is different, on the remittance.

USPS Tracking Number: <u>9414814926183001014888</u>

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1	Automatically	Open	Carrier	Tracking	Page	link
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Date	Time	Description	Location	Signed
08/17/2020	11:15	Delivered to Agent for Final Delivery	TAMA, IA 52339	
08/17/2020	08:23	Out for Delivery	TAMA, IA 52339	
08/17/2020	08:12	Arrived at Unit	TAMA, IA 52339	
08/17/2020	02:10	Departed USPS Regional Facility	CEDAR RAPIDS IA DISTRIBUTION CENTER	
08/16/2020	00:44	Arrived at USPS Regional Facility	CEDAR RAPIDS IA DISTRIBUTION CENTER	
08/15/2020	09:33	Departed USPS Regional Facility	DES MOINES IA DISTRIBUTION CENTER	
08/14/2020	21:40	Arrived at USPS Regional Facility	DES MOINES IA DISTRIBUTION CENTER	
08/14/2020	20:25	Accepted at USPS Origin Facility	DES MOINES, IA 50319	
08/14/2020	16:07	Shipment Received, Package Acceptance Pending	DES MOINES, IA 50318	
08/14/2020	00:00	Pre-Shipment Info Sent to USPS, USPS Awaiting Item		

## **IOWA OSHA** Expedited Informal Settlement Agreement (EISA)

In the Matter of:

Iowa Premium, LLC and its successors

3337 L Avenue

Tama, IA 52339

The Employer and the Iowa Occupational Safety and Health Administration (Iowa OSHA) agree to settle this matter as follows:

- l. The Employer agrees to correct the violations as cited in the above citation or as amended below.
  - 2. The Employer agrees to complete the abatement form provided with the citation.
- The Employer will send the completed abatement form to Iowa OSHA. The Employer agrees to post a copy of the completed abatement form for 3 working days in the place where the citations were posted as described in paragraph 6 of this agreement.
- The Employer agrees to pay the reduced penalties totaling \$957.00 and send the payment to Iowa OSHA with this agreement. The employer agrees that failure to comply with the terms of this Agreement shall cause the penalty to revert to the initially proposed penalty of \$1,914.00
- The Employer waives its right to contest the citations pursuant to Section 88.8(3) of the Iowa Occupational Safety and Health Act. It is understood and agreed that the citations as amended by this agreement shall be deemed a final order not subject to review by any court or agency.
- The Employer agrees to immediately post a copy of this Settlement Agreement in a prominent place at or near the location of the violation(s). This Settlement Agreement must remain posted until the violations cited have been corrected, or for 3 working days (excluding weekends and State and Federal Holidays), whichever is longer.
- The Employer agrees to continue to comply with the applicable provisions of the Iowa Occupational Safety and Health Act, and the applicable safety and health standards.

Russell Perry,

Iowa OSHA Administrator

For the Employer:		
Hermon J. Monks Print Name	Solets Monopur Title	<i>641–484-7404</i> Phone
N-JM-L Signature	9/2/2020 Date	

# Occupational Safety and Health Administration

Referral Report

Reporting ID	UPA Number	Receipt Date	Receipt Time	Receipt Type
0751910	1592832	20-MAY-2020	11:00 AM	Media
Electronic Complaint Number				

Establishment Name	Iowa Premium, LLC		Doing Business As (DBA)		Iowa Premium Beef	
Related Inspections						
Industry & Ownership	Primary NAICS	311612 - Meat Processed from Carcasses		Ownership	Private Sector	
Type Of Business	8					

#### **Site Information**

one intormation					
Street Address 1:	3337 L Ave				
Street Address 2:					
County:	TAMA				
City	TAMA	State	IOWA	Zip	52339
Management Official:	Herman Marks	E-Mail:	×	hmarks@iowapro	emium.com
Phone Number:	(641)-484-2220	Fax Number:		6414847484	

### **Business Address**

Dubinebb Haare	00				
Street Address 1:	3337 L Ave				
Street Address 2:					
County:	TAMA			,	
City	TAMA	State	IOWA	Zip	52339
Country	UNITED STA	TES OF AMERICA			

Mailing Address

Street Address 1:	3337 L Ave				
Street Address 2:					
County:	TAMA	,		_	-T
City	TAMA	State	IOWA	Zip	52339
Country	UNITED STATES O	F AMERICA			

**HAZARD DESCRIPTION/LOCATION**. Describe briefly the hazard(s) which you believe exist. Include the approximate number of employees exposed to or threatened by each hazard. Specify the particular building or worksite where the alleged violation exists.

May 20, 2020

### Health:

1. Employees are exposed to the COVID-19 pandemic. Employees tested positive for COVID-19. Employees have become ill from COVID-19.

Location: throughout the facility

Source 1			3
Referred by:		Media	
Source Name		Telephone	
Source Address	-	UNITED STATES OF AMERICA	
Source E-mail Address	-		
Send Referral Results?	No	If no results sent, why?	

Referral Actions						
Action Date	Action Type		Communication Method	Type of Letter/Reason	Other – Status	
05/20/2020	Do Inspection = Y			AD Discretion		
05/20/2020	Valid = Y					

Referral Responses						
Date Response Received	Type Response Received	Evaluation	Evaluated By	Other		

## RRI Investigation Information

# Hospitalizations	# of Amputations	# of Eye Injuries	Event Date	Event Time
Has this happened before?		hazard present?	Date employer response suffice to close investigation	

What was employee doing just before incident occurred?	
What happened?	
What was the injury or illness?	
What was the object or substance that directly harmed the employee?	

RRI Corrective Actions	
Corrective Action Keywords	
Additional Relevant Information	
Inadequate Employer Response Description	

Strategic Initiatives	
National Emphasis	
Local/State Emphasis	

Additional Co	odes		
Туре	ID	Value	Description
N	16	COVID-19	Response activities related to the COVID-19 Coronavirus

## **Violation Worksheet**

**Print Date**: 06/25/2020

Inspection Number	1476163
Opt. Insp. Number	20915

				Opt.	rush wanner	20913	
Establishment Name	Iowa Premium, LLC						
DBA Name	Iowa Premium Beef						
Type Of Violation	Other-than- Serious	Citation Number	1		Item/Group	1 /	
Number Exposed	1	No. Instances	1		REC		
Special Enforcement?	Employer's Relationship to Hazard						
Standard	1904.29(b)(1)						
Substance Codes		Photo, Numbe					
Alleged Violation Description	IAC 875 - Chapter 4 1904.29(b)(1): A Log of all recordable work-related injuries and illnesses (OSHA Form 300 or equivalent) was not completed in the detail as required by the regulation:  (a) 3337 L Ave Tama, IA - The employer's 2020 OSHA 300 log did not contain the following information: a description of the injury/illness for cases 16 and 17; and the object/substance that directly injured or made the person ill for cases 3, 6, 7, 8, 9, 10, 15, 17, 18. This condition may result in the employer not identifying injury/illness trends and was noted on or about 5/22/2020.						
Recommended Abatement Action	Amend 300 logs to	contain the necess	ary info	mation.			

## Penalty

Severity	Minimal	Minimal					
Severity Justification							
Probability	Greater						
<b>Probability Justification</b>	May not be able to identify	May not be able to identify injury/illness trends.					
Number of Times Repeated							
Gravity	Moderate	<b>Gravity based Penalty</b>	1063.00				
Multiplier		Size	0%				
Good Faith	0%	History	10%				
Quick Fix	0%						
Calculated Penalty	957.00	Proposed Penalty	957.00				
Proposed Penalty Justification:	Per Iowa "FOM".						

## **Abatement Details**

Days to Abate	15 Wkg Days	Abatement Status	¥
User-entered Abatement Due Date		Date Abated	
Abatement Documentation Required?	Yes	Date Verified	
Abatement Completed Description:			

### **MultiStep Abatement**

Type/Other Type	Days to abate	User entered Abatement Due Date	Completed(status)	Verify Date
		Date		

### **Employee Exposure**

Exposure Instance	1000	Employer	Name and Address Telephone Numbers	Duration	Frequency	Proximity
а	1	Iowa Premium, LLC	Herman Marks 3337 L Avenue TAMA IA 52339 Home: Work: 641-484-7404 Personal Mobile: 816- 260-5851 Fax:	6.00 month	once	employee

20. Instance Description:	A. Hazard	B. Equipment	C. Location	D. Injury/Illness	E. Measurements		

- a) **Hazards-Operation/Condition-Accident**: The employer's 2020 OSHA 300 logs did not contain adequate information in column F.
- b) Equipment: 2020 OSHA 300 logs.
- c) Location: 3337 L Ave Tama, Iowa.
- d) Injury/Illness (and Justifications for Severity and Probability): May not be able to identify injury/illness trends.
- e) Measurements:
- 23. Employer Knowledge: Employer fills out OSHA 300 logs.
- 24. Comments:
- 25. Other Employer Information:

## **Violation Worksheet**

<b>Print Date</b> : 07/06/2	020					
				Inspe	ection Number	1476163
				Opt.	Insp. Number	20915
Establishment Name	Iowa Premium, LLC					
DBA Name	Iowa Premium Beef					
Type Of Violation	Other-than- Serious	Citation Number	1		Item/Group	2 /
Number Exposed	1	No. Instances	1		REC	
Special Enforcement?			Emplo Relation to Haz	onship	All	
Standard	1904.40(a)					
Substance Codes			Photo Numb	/Video er		
Alleged Violation Description	IAC 875 - Chapter 4 1904.40(a): The employer did not provide an authorized government representative copies of requested records kept under Part 1904 within four (4) business hours:  (a) 3337 L Ave Tama, Iowa - The employer did not provide OSHA 300 logs within four hours. The OSHA logs were requested in person at 10:40 am on 5/21/2020 and the email response from the employer at 4:27 pm on 5/21/2020 did not contain the requested records. A second request was made by email at 12:39 pm on 5/22/2020 and the OSHA logs were provided at 12:47 pm on 5/22/2020.			urs: 0 logs within four 2020 and the email the requested		
Recommended Abatement Action	Provide OSHA 300 lo	ogs within four ho	urs of be	eing requ	ested.	

## **Penalty**

Severity	Minimal			
Severity Justification				
Probability	Greater			
<b>Probability Justification</b>	Did not provide injury/illnes	Did not provide injury/illness logs within four hours.		
Number of Times Repeated				
Gravity	Moderate	<b>Gravity based Penalty</b>	1063.00	
Multiplier		Size	0%	
<b>Good Faith</b>		History	10%	
Quick Fix	0%			
<b>Calculated Penalty</b>	957.00	<b>Proposed Penalty</b>	957.00	
Proposed Penalty Justification:	Per Iowa "FOM".			

## **Abatement Details**

Days to Abate		Abatement Status	Corrected During Inspection
User-entered Abatement Due Date		Date Abated	05/22/2020
Abatement Documentation Required?	No	Date Verified	05/22/2020
Abatement Completed Description:	Employer provided OSHA 30	0 logs.	

#### **MultiStep Abatement**

Type/Other Type	Days to abate	User entered Abatement Due	Completed(status)	Verify Date
		Date		

#### **Employee Exposure**

Exposure Instance		Employer	Name and Address Telephone Numbers	Duration	Frequency	Proximity
a	1	Iowa Premium, LLC	Herman Marks 3337 L Avenue TAMA IA 52339 Home: Work: 641-484-7404 Personal Mobile: 816- 260-5851 Fax:	10.75 hour	once	employee

						- 1
20. Instance Description:	A. Hazard	B. Equipment	C. Location	D. Injury/Illness	E. Measurements	

- a) **Hazards-Operation/Condition-Accident**: The employer did not provide OSHA 300 logs within four hours. The OSHA logs were requested in person at 10:40 am on 5/21/2020 and by email at 12:39 pm on 5/22/2020. The OSHA logs were provided at 12:47 pm on 5/22/2020.
- b) Equipment: OSHA 300 logs.
- c) Location: 3337 L Ave Tama, Iowa.
- d) Injury/Illness (and Justifications for Severity and Probability): The employer did not provide injury/illness logs within four hours.
- e) Measurements: 26 hours
- 10.75 business hours (based on 8:00-4:30)
- 23. **Employer Knowledge**: The employer was informed by the CSHO that the 300 logs or their equivalent were required to be provided within four business hours.

Herman Marks stated that he wanted to review the logs before sending them couldn't provide them to CSHOs during the inspection due to participating in the inspection.

24. Comments:

25. Other Employer Information:

#### SAFETY NARRATIVE

Inspection Number	1476163
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On May 21, 2020, CSHOs representing the Iowa Division of Labor traveled to 3337 L Ave Tama, IA 52339 to perform an inspection of Iowa Premium, LLC. CSHOs arrived at the facility at 9:50 am and spoke with a security guard at 9:53 am. CSHOs presented credentials and asked to speak with the highest management official in charge of occupational safety and health. CSHOs were instructed that they would need to wear masks to enter the facility and donned N95 masks. CSHOs completed a questionnaire about their health and had their temperatures taken by a forehead thermometer before entering. CSHOs were met by Herman Marks and brought to a conference room. Mark Jellison phoned in to the opening conference.

CSHOs initiated the opening conference at 10:09 am with the following people:

Herman Marks

- Health and Safety Manager

Jon Surman

- General Manager

Mark Jellison

- Corporate Safety Manager

Shawn Allison

- Maintenance Manager

Brad Reed Arnulfo Garcia Slaughter ManagerFabrication Manager

The opening conference was conducted per the "FOM" up to and including stating the purpose of the inspection in regards to a referral that was received on May 20, 2020. CSHOs stated that the inspection will include a review of any written safety programs, employee interviews, and a walk around inspection of the areas addressed in the referral. Permission to conduct the inspection was requested and received at 10:15 am by Jon Surman and Herman Marks stating "yes".

The employer stated that their first employee with a positive COVID-19 case was reported to the plant on 4/1. The employer also stated that they have implemented the following measures to protect their workers from exposure to COVID-19:

- Began restricting visitors to the plant on 3/16.
- Began testing employees' temperatures upon entering the facility at the end of March and installed a thermal imaging camera to check employees' temperatures.
- Conducted plant-wide testing of all employees from 4/9-4/10.
- Plant shutdown for cleaning and installing engineering controls to separate workers 4/6-4/20.
- Allowed employees to wear personal cloth masks 4/2.
- Began supplying surgical-style masks to employees and requiring employees to wear them 4/20.
- Added additional seating for employees during lunch breaks, staggered lunch breaks, and gave employees longer lunch breaks.
- Installed plastic barriers on tables in break areas to separate employees.
- Installed barriers between employees on the production floor where possible.
- Added sanitation throughout the day in common areas.
- Added weekly fogging of non-production areas during sanitation shift for last 4-5 weeks.

Various documents were requested including the OSHA 300 logs and 300A forms for the current year and last five calendar years, a copy of the hazard communication program, employee roster, plant diagram, and any programs, procedures, or policies concerning protecting workers from COVID-19.

CSHOs were informed that a hard hat, hearing protection, safety glasses, and a hair net would be required to tour the establishment.

The walk around inspection began at 11:07 am and included Herman Marks. The walk around inspection was of areas employees were currently working in. The walk around began in the fabrication breakroom. Plastic barriers had been set up on the tables to separate up to six workers eating at one time. The next area was the Fabrication floor, in which there is a raised walkway that allows view of most of the floor. In some areas of the floor the employer had set up barriers between workers in the form of two-foot metal squares hung from L-shaped metal bars spaced apart. Other areas of the floor used overlapping vinyl strips to act as a barrier. The employer stated that they use the vinyl over the metal barriers for flexibility. Some employees were working close together with no physical barrier between them.

The next area inspected was the International Room, where a lot of value added work is done. Employees in this area were spaced out and not working within six feet of each other. The inspection continued with the south side of the Fabrication Floor and the Grading Room, where typically six to eight people work moving meat not near other employees.

The next area inspected was the Slaughter side of the plant, starting with the Offal Room. Barriers were installed in the room in a similar manner as the Fabrication Floor. By the time the inspection got to the Kill Floor and Legging area the employees working on the Slaughter side had started their lunch break. The Slaughter Breakroom was being used by employees on their lunch break at the time the inspection went through.

The outside area with tables and the tent with extra seating in the parking lot were inspected next. The tables in the outside area did not have plastic barriers and were being used by employees on their lunch break. The tent in the parking lot had additional tables set up in it with plastic barriers and no employees were using at the time of the inspection.

Every employee observed during the inspection was wearing a surgical-style mask, except those seen on their lunch break. There were hand sanitizer pumps set up at the entrances to the production areas.

CSHOs conducted a brief closing conference at 11:51 am with the following people:

Herman Marks

- Health and Safety Manager

Jon Surman

- General Manager

Mark Jellison

- Corporate Safety Manager

Michael Gager

- OA Manager

During the brief closing conference, the initial findings were discussed. CSHOs stated that the full closing would be completed at a later date once employee interviews had been completed and all the documents had been received and reviewed.

CSHOs exited the facility at 12:03 pm.

Private employee interviews were conducted by phone at a later date and can be found in the case file.

On June 24, 2020 at 11:00 am CSHOs conducted a second closing over the phone with the following people:

Herman Marks

- Health and Safety Manager

Jon Surman

- General Manager

Mark Jellison

- Corporate Safety Manager

Brad Reed

- Slaughter Manager

During the closing CSHOs discussed the apparent violations found during the inspection. During the closing Goebel thoroughly explained the closing conference guide and addressed any concerns. Goebel explained their rights and responsibilities after receipt of the citation via certified mail. Goebel also explained the types of OSHA Violations, the employees' whistleblower protection rights, and the state consultation program. The employer was advised to follow future guidance from the CDC and OSHA as the situation evolves.

The inspection findings for the Alleged Safety or Health Hazard is listed below:

1. Employees are exposed to the COVID-19 pandemic. Employees tested positive for COVID-19. Employees have become ill from COVID-19.

Iowa Premium's employees have tested positive for COVID-19. The employer conducted plant-wide testing of all of their employees with Iowa Department of Public Health on 4/9 and 4/10. The testing found that 338 employees were COVID-19 positive, out of 850 employees. At the time of the inspection 4 employees were hospitalized due to being COVID-19 positive and the plant was running at 100% production. The plant shut down after testing until 4/20 to thoroughly clean the facility and install engineering controls to keep workers separated. After the plant resumed operations on 4/20 the employer began providing surgical-style masks to employees and requiring employees to wear them at all times unless they were eating or drinking. The employer has also been taking the temperature of everyone entering the facility since late March, with a forehead thermometer and later a thermal imaging camera.

Citations were issued for this inspection.

#### NATURE AND SCOPE

theck Ap	heck Applicable Boxes and Explain Findings:				
	Complaint Items				
$\boxtimes$	Referral Items				
	Accident Investigation Summary & Findings				
	LEP				
	Planned Inspection				
	Follow-up Inspection				

NATURE AND SCOPE – UNUSUAL CIRCUMSTANCES

None
 None
 ■
 None
 Non

☐ Denial of entry
☐ Delays in conducting the inspection
☐ Strikes
☐ Jurisdictional Issues
☐ Trade Secrets
□ Other
Comments:
RECORDKEEPING PROGRAMS (Other than 29 CFR 1904 requirements)
Does the employer have a record keeping program relating to any occupational health issues (monitoring, medical, training, respirator fit tests, ventilation measurements, etc.)?
☐ Yes ☐ No Are any programs required by OSHA health standards?
☐ Yes            No
COMPLIANCE PROGRAMS (engineering controls, PPE, regulated areas, emergency procedures, compliance plans, etc.)
Address any relevant compliance efforts regarding potential health hazards covered by the scope of inspection.
PERSONAL HYGIENE FACILITIES AND PRACTICES (showers, lockers, change rooms, etc.)
Are any required by OSHA health standards?
□ Yes ⊠ No
What Standards:
HAZARD COMMUNICATION PROGRAM
Written Program (complete)
⊠ Yes □ No

SDS's (	all)	
	⊠ Yes	□ No
Labelin	g (adequate)	
J	⊠ Yes	□ No
Training	g (complete)	
]	⊠ Yes	□ No
Copy of	SDS's/Program atta	ched
[	⊠ Yes	□ No
Comme	nts:	
ACCES	SS TO EXPOSURE	& MEDICAL RECORDS
☐ Yes	□ No	⊠ N/A
FIRE P	ROTECTION ANI	EVACUATION PROCEDURES/EMERGENCY ACTION PLAN
☐ Yes	□ No	⊠ N/A
EMER	GENCY RESPONS	E PLAN
☐ Yes	□ No	⊠ N/A
RESPII	RATOR PROGRAM	M
☐ Yes	□ No	⊠ N/A
LOCKO	OUT TAGOUT / EI	LECTRICAL SAFE WORKPRACTICES
☐ Yes	□ No	⊠ N/A
FIRST .	AID	
☐ Yes	□ No	⊠ N/A
ELECT	TRICAL SAFE WO	RKPRACTICES
☐ Yes	□ No	⊠ N/A

Bl	BP EXPO	SURE CON	TROL PLAN
	Yes	□ No	⊠ N/A
$\mathbf{L}_{\ell}$	ABORAT	TORY STAN	DARD
	Yes	□ No	⊠ N/A
EF	RGONO	MIC PROBL	EMS
	Yes	□ No	⊠ N/A
If:	yes, comp	olete items 1 a	nd 2 below.
1.	Lifting (1	0% or more s	imilarly exposed employees injured)
,	a. To	otal # of emplo	oyees exposed to job:
	b. To	otal # of cases	for job:
2.	CTD's (10	0% or more si	milarly exposed employees have CTD's; 5% or more CTS cases)
	a. To	otal # of emplo	byees exposed to job:
	b. To	otal # of cases	for job:
Otl	ner signif	icant injury/ill	ness trends
	Yes	⊠ No	
Ify	es, expla	in:	
EV	ALUAT	ION OF EM	PLOYER'S OVERALL SAFETY AND HEALTH PROGRAM
$\boxtimes$	Yes	□ No	Employer has a Safety & Health Program
$\boxtimes$	Yes	□ No	Written
$\boxtimes$	Yes	□ No	Copy Attached
<b>Ev</b> (0=	<b>aluation</b> Nonexist	of Safety and tent 1=Ineffect	Health Program tive 2=Somewhat Effective 3=Completely Effective)
	2 Wr	itten S&H Pro	ogram
	2 Co	mmunication	to Employees
	3 En	forcement	

2 Safety Training Program
2 Health Training Program
- Accident Investigation Performed
- Preventive Action Taken
Comments:
CLOSING CONFERENCE:
Were any unusual circumstances encountered such as, but not limited to, abatement problems, expected contest and/or negative employer attitude? If yes, explain below:
☐ Yes            No
Closing Conference Checklist ("x" as appropriate)
☐ No Violations Observed
⊠ Gave Copy Employer Rights
⊠ Reviewed Hazards and Standards
☑ Discuss Employer Rights/Obligations
⊠ Encouraged Informal Conference
○ Offered Abatement Assistance
□ Discussed Consultation Programs
Closing Conference held with Employee Representative
□ Jointly □ Separately